

IN PREPARATION FOR THE TEST

- 1) Clear your desk and turn OFF and put away cell phone (**DOUBLE CHECK** that it is **OFF**)
- 2) I provide **SCRATCH PAPER** (pink 😊). If you find you need it during the test, come up and get a piece.
 - A) **PLEASE NOTE**: Scratch paper **MUST** be turned in so that information about the test does not get out.
 - B) **Also PLEASE NOTE**: I do not grade scratch paper. Copy your work onto the test for scoring.
- 3) **READ & FOLLOW THE DIRECTIONS ON THE TEST**
- 4) **PLEASE NOTE** - if you have an **emergency** during the test and must leave the classroom, ***touch base with me before leaving, leave your cell-phone behind on your desk.*** There may not be more than one person out of the classroom at a time – ***preferably none.*** *Please use the bathroom before arriving for a test, bring Kleenex, water, cough drops, etc. to meet your needs.*

