Classroom: Founder’s Hall 151 (East)  
Meeting Times: 2:20-3:30 MTWTh  
Office: Founder’s Hall 160Q (East)  
Office Hours: Check my home page  

<table>
<thead>
<tr>
<th>Grade Components</th>
<th>Grade Scale</th>
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</thead>
<tbody>
<tr>
<td>homework</td>
<td>= 100 pts.</td>
</tr>
<tr>
<td>quizzes</td>
<td>= 200 pts.</td>
</tr>
<tr>
<td>midterm tests</td>
<td>= 400 pts.</td>
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<tr>
<td>final exam</td>
<td>= 200 pts.</td>
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<tr>
<td>TOTAL</td>
<td>= 900 pts.</td>
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≥ 810 pts. = A  
720-809 pts. = B  
630-719 pts. = C  
540-629 pts. = D  
≤ 539 pts. = F

Please note that the grading scale above is given in points but that the letter grades correspond to the standard grading scale of 90% and above being an A, 80%-89% being a B and so on. Additionally, PLEASE NOTE that more and more as years go by I get emails at the end of the semester asking me to increase a grade by 1% or by 2% because the person is “so close” to the next letter grade. I cannot do so. You know the requirements from the start, so be sure to put in that 1% or 2% of extra effort from the beginning rather than looking for it at the end!

Final Exam: The final is worth 200 points and will be taken in our regular classroom. The final exam for this class will be on Wednesday, December 14, 1:00pm-3:50pm. The final is cumulative. No calculators allowed.

Midterms: There will be 4 midterm exams as listed on the schedule. These are worth 100 points each and cannot be made up. If you have an emergency on the day of a midterm, I will replace your missing midterm grade by the percentage you earn on the final exam. This will not be done more than once, however. If you know in advance you will not be able to be in class on the day of a test, talk with me at least a week in advance, and we can try to work out an arrangement for you to take that midterm. No calculators allowed.

Quizzes: There will be 10 quizzes, each worth 20 points. They will usually take place on Thursday of each week that we do not have a test.

Homework: Homework is an essential component of your learning in this course. Although your homework will be submitted online I highly recommend that you also do the work on paper and keep it neatly organized in a folder. Having your work written out allows you to refer to it as you study for quizzes and tests, and it makes it easier for you to get help from me or from the tutors.

COURSE OUTLINE, OBJECTIVES AND SLO’s

The course outline, objectives and SLO’s are available under the Math 70 link on my home page. Check it out to see the scope of the material we will be covering and what you will be expected to know by the end of the course.
CLASS EXPECTATIONS

SEEKING SUCCESS - The assumption is that you are here to succeed, so the expectation is that you will do what is necessary to achieve that. See the following two sections of this syllabus.

ACADEMIC HONESTY - Your grade is intended to be a reflection of what you have learned about this subject and how well you can demonstrate that learning. If cheating occurs it will be dealt with as college policy dictates, the minimum outcome being a zero score. Depending on the severity of the offense the dean and vice president of instruction may be notified, you may receive an F in the class and/or you may be removed from the course or the college. Do not take this risk.

RESPECT FOR OTHERS - This classroom is intended for the learning of mathematics. Distractions such as conversations, cell phone use of any kind (including texting), arriving late or leaving early are not helpful to your learning process, and they are disrespectful to your fellow classmates who have paid the money and taken the time to be present. Please note that any talking - even asking the person next to you what I just said or discussing a problem we are going over (unless I have directed you to do so) is a distraction to those around you and also keeps you from hearing other information being shared. If you have a question either raise your hand and direct it to me so that we can benefit from it as a whole class or put a question mark in your notes and ask me, a classmate, or a tutor after class.

RESOURCES FOR SUCCESS

Free math tutoring is available at the learning center (L&LC) on each campus. It is a good idea to form a STUDY GROUP with others in the class. There is a list of help sites on my home page (click on “Resources” and then on “Tutoring”). Don’t be shy! ASK QUESTIONS during class, at office hours or through my email. MyMathLab also has lots of built in ‘helps.’ Be sure to use them!

MINIMUM REQUIREMENTS FOR SUCCESS

- proper placement in this class
- daily class attendance
- paying attention while in class
- keeping up with your homework, checking your answers, and correcting your mistakes
- spending at least 2 hours of quality time on math outside of class for every hour in class
- seeking help as soon as it is needed

FINAL NOTES

- I consider this syllabus a contract but reserve the right to make necessary changes.
- Keep in touch with me about necessary absences so that I do not drop you accidentally. You may be dropped after 4 or more absences (equivalent to a full week of class!). If you decide to withdraw, it is your responsibility to do so through admissions.
- If you have a documented disability bring me your paperwork during the first week of class so that I can assist you in accessing your accommodations.
- Calculators are great tools for checking work and for exploring mathematics for deeper understanding. I welcome you to bring a calculator to class, but don’t become dependent on it as you will not be allowed to use calculators for tests or quizzes.
- Late work is not accepted, nor are there make-up tests or quizzes.
- KEEP all work returned to you, such as quizzes and tests! I do enter your grades very carefully, but if I make an error the only way it can be fixed is if you can prove to me, by showing me your grade, that I made an error and what it was. Also these are excellent materials to study from as you prepare for tests and the final!